



Services regulation

| USERS | <i>Loan</i> ¹ TEXT BOOKS | <i>Loan</i> ¹ ALL OTHER BOOKS | <i>Interlibrary loan</i> |
|---|---|--|---|
| STUDENTS of Department of Statistical Sciences | NR. 3 x 30 DAYS | NR. 6 x 30 DAYS | Yes |
| STUDENTS of other faculties of Bologna University | NR. 3 x 30 DAYS | NR. 6 x 30 DAYS | Only for books about statistical topics |
| ERASMUS STUDENTS | NR. 3 x 30 DAYS | NR. 6 x 30 DAYS | Only for books about statistical topics |
| PhD STUDENTS AND RESEARCH FELLOWS of Department of Statistical Sciences | NR. 3 x 30 DAYS | NR. 20 x 60 DAYS | Yes |
| PhD STUDENTS AND RESEARCH FELLOWS of other faculties of Bologna University | NR. 3 x 30 DAYS | NR. 20 x 60 DAYS | Only for books about statistical topics |
| PROFESSORS AND ASSISTANT PROFESSORS of Department of Statistical Sciences | NR. 3 x 30 DAYS | NR. 20 x 60 DAYS | Yes |
| PROFESSORS AND ASSISTANT PROFESSORS of other faculties of Bologna University | NR. 3 x 30 DAYS | NR. 20 x 60 DAYS | Only for books about statistical topics |
| EMPLOYEES of Department of Statistical Sciences | NR. 3 x 30 DAYS | NR. 20 x 60 DAYS | Yes |
| EMPLOYEES of other faculties of Bologna University | NR. 3 x 30 DAYS | NR. 20 x 60 DAYS | Only for books about statistical topics |
| EXTERNAL USERS | NR. 1 x 30 DAYS | NR. 6 x 30 DAYS | Only for books about statistical topics |
| <i>Internal consultation, borrowing request, document booking and renewal</i>¹ – for every kind of USER | | | |
| FOR INTERNAL CONSULTATION ONLY | | TEXT BOOKS: NR. 1 x 1 DAY; OTHER BOOKS: NR. 6 x 1 DAY | |
| BORROWING REQUEST | | MAX NR. 6 x 2 DAYS – for text books the number depends on the kind of user, as written above. This service is available also online. | |
| DOCUMENT BOOKING | | MAX NR. 6 x 2 DAYS – for text books the number depends on the kind of user, as written above. This service is available also online. | |
| RENEWAL | | MAX NR. 1 x 30 DAYS, unless the book has already been requested. This service is available also online. | |
| <i>Delays and penalties – every kind of USER</i> | | | |
| UNTIL THE RETURN DAY | From 1 DAY delay on | Loan service suspended in the library | |
| | More than 12 DAYS delay for TEXT BOOKS | Loan service suspended in all the libraries of Bologna University | |
| | More than 28 DAYS delay for the other books | Loan service suspended in all the libraries of Bologna University | |
| AFTER THE RETURN | Each day of delay | Loan service suspended in the library for doubled total of the days of delay | |

The Library Scientific Committee has approved this regulation and its changes on 2024, March 15th.

Loan are registered with the name of the user who picks up the books, unless he/she has a written authorization signed by another person.

¹ Antique or damaged books are not for loan. Requests may be done through the online catalogue or at the front office, where loans are registered. You may also use the self-service loan machine within the library.